

**AGENDA**  
**BROWN COUNTY HOUSING AUTHORITY**  
**Monday, July 18, 2016, 3:30 p.m.**  
**City Hall, 100 N. Jefferson Street, Room 604**  
**Green Bay, WI 54301**

**MEMBERS:** Ann Hartman – Chair, Sup. Andy Nicholson – Vice-Chair, Tom Deidrick, Corday Goddard, and Andy Williams

**APPROVAL OF MINUTES:**

1. Approval of the minutes from the June 20, 2016 meeting of the Brown County Housing Authority.

**COMMUNICATIONS:**

2. Letter from HUD dated July 6, 2016, regarding New Administrative Fee Formula Proposed Rule.
3. Letter from HUD dated July 7, 2016, regarding funding opportunity for Project Basing HUD-VASH Vouchers.

**REPORTS:**

4. Report on Housing Choice Voucher Rental Assistance Program:
  - A. Preliminary Applications
  - B. Unit Count
  - C. Housing Assistance Payments Expenses
  - D. Housing Quality Standard Inspection Compliance
  - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
  - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
  - G. VASH Reports (new VASH and active VASH)
  - H. Langan Investigations Criminal Background Screening and Fraud Investigations
  - I. Quarterly Langan Denials report
  - J. Quarterly Active Cases Breakdown
  - K. Quarterly End of Participation
  - L. Quarterly Customer Service Satisfaction

**OLD BUSINESS:**

5. Discussion and possible action regarding use of Administrative Reserves and HCV Lease up.
6. Discussion and approval of use of additional administrative fees due to increased proration.
7. Approval to amend BCHA bylaws to add a section regarding absences from meetings.

**NEW BUSINESS:**

8. Approval of revisions to Chapter 14 (Program Integrity) of the Administrative Plan.
9. Discussion and possible action regarding BCHA loan on property at 1239 St. Clair Street in Green Bay, WI.

The Authority may convene in closed session pursuant to Wis. Stat. 19.85(1)(g) which states a closed session may be held for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Authority may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

**INFORMATIONAL:**

10. Status of UPCS-V Demonstration Program.
11. Moving to Work Expansion Program.
12. Glossary of HUD acronyms.
13. Review of Budget section of Lead the Way training.

**BILLS:**

**FINANCIAL REPORT:**

**STAFF REPORT:**

14. Date of next meeting: may be cancelled, or if needed, August 15, 2016.